



RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY

EMPLOYMENT NOTICE

No. RTMNU/GA/419

Date : 16th April, 2018

Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur is inviting applications in the prescribed form from the eligible candidates for the following purely temporary posts to be filled **ON CONTRACTUAL BASIS FOR THE PERIOD OF 11 MONTHS** :

Sr. No.	Name of the Post (Contractual basis)	No. of Post	Consolidated Salary (fixed)
1.	NETWORK ENGINEER	01	Rs.20,000/- per month
2.	NETWORK ADMINISTRATOR / NETWORK MANAGER	01	Rs.35,000/- per month

For further details regarding prescribed 'Application Form' proforma, Educational Qualifications, Experience, General Instructions, etc. visit www.nagpuruniversity.org

A candidate possessing requisite qualifications and experience is required to submit the application in the prescribed proforma only which is available on university website alongwith self-attested copies of necessary testimonials/certificates in SIX SETS.

The applications, complete in all respect, must reach to the "**The Registrar, Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**" latest by **3rd of May, 2018 up to 5.00 p.m.**

(DR. PURANCHANDRA MESHAM)
Registrar

SPECIFICATIONS OF THE POSTS

1. NETWORK ENGINEER (on Contractual basis)

Number of Post : **ONE**

Status of the Post : **Purely temporary on contractual basis for the period of 11 months from the date of appointment.**

Consolidated salary : **Rs.20,000/- per month (Fixed)**

Age limit : **Age should not be below 18 years and above 38 years. In case of candidates belonging to backward class community, the upper age limit is relaxable up to 5 years.**

Qualifications : **B.E. (Computer Science / Computer Technology / Information Technology)**
OR
B. Tech. (Computer Science / Computer Technology / Information Technology)
OR
M.C.A.
OR
M.Sc. (Computer Science / Computer Technology / Information Technology)
OR
Graduate with C.C.N.A. / C.C.N.P.

Experience : **3 years experience of working in relevant field.**

2. NETWORK ADMINISTRATOR / NETWORK MANAGER (on Contractual basis)

Number of Post : **ONE**

Status of the Post : **Purely temporary on contractual basis for the period of 11 months from the date of appointment.**

Consolidated salary : **Rs.35,000/- per month (Fixed)**

Age limit : **Age should not be below 18 years and above 38 years. In case of candidates belonging to backward class community, the upper age limit is relaxable up to 5 years.**

Qualifications : **B.E. (Computer Science / Computer Technology / Information Technology)**
OR
B. Tech. (Computer Science / Computer Technology / Information Technology)
OR
M.C.A.
OR
M.Sc. (Computer Science / Computer Technology / Information Technology)

Experience : **3 years experience in managing LAN / WAN / MAN alongwith holding video conferencing sessions.**

Desirable : ***Certification in C.C.N.A. / C.C.N.P. with at least 3 years experience of working in relevant field.***

GENERAL INSTRUCTIONS, TERMS & CONDITIONS :

1. The appointments on the posts advertised is purely on contract basis for the period of 11 months and may be extended further as per requirement. The selected candidates will not have any claim for the permanent appointment.
2. Candidates must read all the instructions before filling the application form in a prescribed format of Application (***to be downloaded by candidate***) which is available on the University website www.nagpuruniversity.org Candidates must ensure that no column is wrongly filled in Application form as the information furnished therein would be used for deciding the eligibility and suitability of the candidates for being called for the interview. Applications filled incorrectly or incomplete, as per the instructions are liable to be rejected and the responsibility for such rejection would be on the candidate himself/herself.
3. Application made on plain paper shall not be entertained under any circumstances, whatsoever. Also, applications received by E-mail & Fax shall not be entertained.
4. **DULY FILLED IN "PROFORMA-A", SUPPLIED ALONGWITH THE APPLICATION FORM, SHOULD ALSO BE SUBMITTED ALONGWITH THE APPLICATION FORM. FAILURE TO SUBMIT "PROFORMA-A" WOULD MAKE THE APPLICATION LIABLE FOR REJECTION.**
5. An applicant is required to submit separate application for each post.
6. Self-attested copies of the certificates should be attached in support of information given in the application form, wherever necessary, and serial No. of enclosures attached should be indicated in the respective column

given in the form. Any information contained in the attached certificates shall not be considered unless it is claimed in the application form.

7. Do not attach any original document with the application.

8. Knowledge of Marathi Language is desirable.

9. Qualification, Experience & all other eligibility conditions should be fulfilled as on the last date of application.

10. Paste a passport size colour photograph, duly attested by the applicant, in the space provided on the right top portion of the application.

11. Candidate must write his/her E-mail ID and valid Mobile/Telephone No.'s at the space provided in the application form.

12. Shortlisted candidates shall be informed about the date, place and time of the interview by a letter/an email or text message on the given contact number.

13. No TA/DA will be paid for attending the interview.

14. The University may conduct written tests for the eligible candidates, if required.

15. Selection will be made on the basis of candidate's performance during his/her interview and his/her academic achievement and the experience. The University may also conduct any other mode as a method of selection, if necessary.

16. The candidates shall have to produce the original documents relating to their age, qualifications, experience, etc. and other claims whatsoever at the time of interview. The Selected candidate(s) shall also be required to produce the said documents before joining the post to which they are appointed.

17. Applications not filled correctly or as per the instructions are liable to be rejected.

18. Applications not accompanied by necessary supporting documents relating to age, caste; experience; self- attested copies of diploma certificates/degree certificates/marksheets, issued by the competent authority, shall be rejected summarily.

19. Applicants are advised to submit the applications to the University well in advance, without waiting till the last date, to avoid postal delay or any other unforeseen problems. The University will not be responsible for any postal delay at any stage.

20. Application received after the prescribed last date will be rejected summarily and no communication in this regard will be made with the candidate.

21. No correspondence will be made with applicants who are not short-listed/not called for interview.

22. The University shall not be held responsible for postponement or cancellation of scheduled interview for any unforeseen/unavoidable

reasons.

23. The right to fill or not to fill the post(s) or to modify/alter/cancel the advertisement is reserved by the University.
24. All disputes arising out of this advertisement are subject to Nagpur jurisdiction.
25. **A prescribed Application form duly filled with recent passport size Photograph pasted in the space provided in the form and accompanied with self-attested copies of qualification certificates, experience certificates, testimonials, etc. in **SIX SETS** be submitted personally or sent to "THE REGISTRAR, RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY, CHHATRAPATI SHIVAJI MAHARAJ ADMINISTRATIVE PREMISES, RAVINDRANATH TAGORE MARG, AMRAVATI ROAD, NAGPUR-440 001" so as to reach on/or before the **LAST DATE i.e. 03/05/2018** up to 5.00 p.m.**

REGISTRAR

Rashtrasant Tukadoji Maharaj
Nagpur University, Nagpur